

Risk Assessment Form

Whitwell Hall Country Centre
Date of Assessment: 23/03/2019

Area: General Estate
Name of Assessor: J. McKean

Description of Task / Persons at Risk	Potential Hazards	Controls in Place	Further Controls Necessary	Agreed Action / Action Date
<p><u>General Estate</u></p> <p>Groups are free to use the whole estate when staying at the Centre either camping or when using the house.</p> <p>There are a number of general hazards that apply all over the estate. Other hazards that are specific to certain areas are covered by that specific area's risk assessment. General hazards that apply all over the estate are listed below:</p> <ul style="list-style-type: none"> • Paths / Tracks • Ponds / Water • Trees • Play Equipment • Stiles / Gates / Fences • Bridges / Platforms • Power Lines • Walls • Litter 	<p>Paths / Tracks</p> <ul style="list-style-type: none"> • There is a hazard from overgrown path ways and tracks on the estate <p>Ponds / Water</p> <ul style="list-style-type: none"> • The spring fed pond in the woodland on the south west of the estate is the deepest body of water present at the Centre. There is a drowning hazard. 	<ul style="list-style-type: none"> • Regular maintenance carried out when groups are not present on the estate; • Checks carried out on the paths to ensure their good condition. • Throw line and life belt always present by pond • Life saving equipment is checked by Centre staff when groups are present on site • Signs warning of deep water present by pond • Info in users handbook • Group supervision by leaders 	<ul style="list-style-type: none"> • General introduction on safety outdoors to new groups • Water level reduced by breaching pond wall. 	

	<p>Trees</p> <ul style="list-style-type: none"> • There is a hazard from dangerous trees and branches in the wooded areas of the estate. • There is a tripping hazard from tree stumps that have been left high when the trees have been cut down. <p>Rope Swings</p> <ul style="list-style-type: none"> • There are no rope swings erected by Whitwell Hall. • Any rope swings erected by a group are done so at their own risk. 	<ul style="list-style-type: none"> • All path side trees checked annually by qualified arboriculturists; • Any safety work identified carried out before any groups arrive on site; • Visual checks carried out on all path side and camp site trees weekly or after severe weather conditions. • Centre staff monitor woodland and remove any rope swings found. 	<ul style="list-style-type: none"> • All high stumps on or close to paths should be reduced to ground level 	
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	<p>Stiles, Gates, Fences, Bridges and Platforms</p> <ul style="list-style-type: none">• Stiles, gates, fences, bridges and platforms pose a potential hazard for site users. <p>Power Lines</p> <ul style="list-style-type: none">• There are over head power	<ul style="list-style-type: none">• All stiles, gates, fence lines, bridges and platforms are checked weekly with maintenance carried out as required;• Barbed wire fence wires should be pointed out to groups to ensure they are aware of the potential for injury.• Rotation coppice maintained under the power lines through the		
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	<p>lines running across the site.</p> <ul style="list-style-type: none"> • Walls and Outbuildings on Estate There are a number of walls and outbuildings that could pose a risk if they were to partly or totally collapse. <p>Litter</p> <ul style="list-style-type: none"> • There is a potential risks for certain types of litter that could be left on the estate i.e. glass and cans. 	<p>wooded areas of the estate to ensure that no vegetation interferes with the power lines;</p> <ul style="list-style-type: none"> • Inspection and maintenance carried out by the electricity board. • Formal, regular documented checks by Centre staff; • Yearly inspection by a qualified professional; • Any structure classed as dangerous should be fenced off, removed or repaired immediately. • Organised groups carry out a litter pick of site when they leave; • Continual vigilance and litter picking by Centre staff and group leaders. 	<p>Undertaken by BTS Group – documented.</p> <ul style="list-style-type: none"> • Ask all new groups not to drop litter 	
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