



Risk Assessment Form

Activity: **Campsites**

Date of Assessment: **23/03/2021**

Name of Assessor: **John McKean**

**Please refer to the Significant Infection Control Risk Assessment that runs alongside this document **

<i>Significant hazards that may result in serious harm or affect people or the group</i>	<i>Potential Hazards</i>	<i>Existing controls or notes where information may be found, e.g., information, instruction or procedures</i>	<i>Further Controls</i>
<p>Both educational & private visiting groups of adults & children use the camping areas to sleep in tents/cook using open fires & other leisure/recreation type activities</p> <ul style="list-style-type: none"> → Camp Fire Shelters → Vehicles → Camping Equipment → Storage of food → Storage of inflammables → Waste Disposal → Toilet Areas → Open Fire / Cooking Area → Sawing of Wood → Trees → Barbed Wire Fences → Biological 	<ul style="list-style-type: none"> → Camp Fire Shelters There is a risk that the camp fire shelter construction could become unstable in severe weather conditions. → There is a risk of tripping or walking into the ropes securing the fire shelters 	<ul style="list-style-type: none"> → Camp Fire Shelters All shelters are constructed by a competent, trained WHCC staff & double checked for stability after a couple of days once erected and then on a regular basis, especially after severe weather condition such as strong wind. → After any severe weather all shelters are checked as a matter of course. → Wherever possible the structure should be made a permanent fixture into the ground without the need for ropes 	



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	<p style="text-align: center;">Vehicles</p> <p>→ Vehicles moving on the camp sites and across the estate pose a hazard to visitors</p>	<p>→ No structure should have a ropes obstructing the entrance or egress</p> <p>→ Party leader supervision</p> <p>→ All groups are told that entrance and egress from camp shelter areas are from either end where there are no ropes.</p> <p style="text-align: center;">Vehicles</p> <p>→ All site owned vehicles to have a flashing yellow/orange hazard light fitted – to be running whenever vehicle is in motion</p> <p>→ Visitor's vehicles are only allowed on the camping fields for loading or unloading</p> <p>→ 5 mph speed limit on the estate – signs present on main drive & within the information pack given to each group leader.</p>	<p style="text-align: center;">Vehicles</p> <p>→ Car Parking available</p>
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	<p>Camping Equipment</p> <p>→ There is a risk of tripping over the tent guy ropes</p> <p>Fire</p> <p>→ There is a risk of the canvas tents catching fire.</p>	<p>Camping Equipment</p> <p>→ Tents used by educational groups are positioned and erected by WHCC staff to make walking between them & over the ropes difficult</p> <p>→ Margins of long vegetation kept beneath wooded areas/trees to keep tents away from drip line</p> <p>Fire</p> <p>→ Party leader supervision.</p> <p>→ Absolutely no cooking or naked lights in or around any tents on the campsite other than within the fire shelter kitchen area</p>	
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	<p><i>Storage of Food</i></p> <p>→ There are food hygiene risks associated with inappropriate storage of foodstuffs.</p>	<p><i>Storage of Food</i></p> <p>→ Protocols developed through District Council environmental health inspector</p> <p>→ Provision of fridges and freezers by WHCC for each campsite – temperature records kept</p> <p>→ All frozen or refrigerated food to be allocated to educational camps daily by WHCC staff;</p> <p>→ Self-catering camps to abide by food storage advice in users in information pack given to group leaders</p>	
	<p><i>Waste Disposal</i></p> <p>→ Obvious risks from improper disposal of waste</p>	<p><i>Waste Disposal</i></p> <p>→ Rubbish should be taken to main refuse bins on a daily basis</p> <p>→ Any litter picks by groups before they leave should be supervised by group staff/leaders</p>	<p><i>Waste Disposal</i></p> <p>→ Centre should provide a number of litter picking sticks for groups to avoid using their hands – if asked for</p>



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	<p style="text-align: center;"><i>Toilet Areas</i></p> <p>→ There is a risk of slipping during and just after the toilets have been cleaned by Centre staff</p> <p style="text-align: center;"><i>Storage of Flammables (if appropriate)</i></p> <p>→ There is the risk of fire and explosion from the storage of flammables.</p> <p style="text-align: center;"><i>Open Fires / Cooking Areas</i></p> <p>→ Risk of burning from open fire & cooking activities.</p>	<p>→ Any glass found should be reported & handed to any WHCC staff</p> <p style="text-align: center;"><i>Toilet Areas</i></p> <p>→ Sign/s will be up warning of slippery floors when toilets are being or have been cleaned</p> <p style="text-align: center;"><i>Storage of Flammables (if appropriate)</i></p> <p>→ Storage only in signed, designated area or arrange with WHCC staff</p> <p style="text-align: center;"><i>Open Fires / Cooking Areas</i></p> <p>→ Cooking area is the responsibility of group staff/leader – supervision should be present at all times</p>	
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	<p style="text-align: center;">Fire Wood</p> <p>→ All fire wood supplied by the WHCC is for cooking fires & is supplied at an appropriate size to use without sawing</p> <p style="text-align: center;">Trees Around Campsites</p> <p>→ There is a risk of falling trees and falling branches</p>	<p>→ Each campsite have gauntlet gloves provided to protect hands from heat of fire when cooking</p> <p>→ Fire blankets and fire buckets full of water are provided at each fire pad</p> <p>→ The fire grid should be placed over fire at all times.</p> <p>→ Fire extinguishers on all campsites</p> <p style="text-align: center;">Fire Wood</p> <p>→ No sawing or splitting is necessary for the firewood supplied by WHCC</p> <p style="text-align: center;">Trees Around Campsites</p> <p>→ All trees surrounding campsites have annual</p>	<p style="text-align: center;">Trees Around Campsites</p> <p>→ Any trees/branches deemed an appropriate size are to be dealt with by WHCC staff</p>
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	<p>causing injury to groups using the campsites</p> <p>→ Barbed Wire Fences Two of the three campsites are bounded by stock fencing with barbed wire. There is an obvious risk of injury from this.</p> <p>→ Biological Risk of biological infection from soil, parasites (Leptospirosis, ticks)</p>	<p>check by qualified arboriculturist</p> <p>→ Weekly visual checks by WHCC staff prior to group's arrival</p> <p>→ Barbed Wire Fences Broad margin of uncut grass & nettles left along camp side of fence boundary to discourage approach to the fence</p> <p>→ Group leader supervision</p> <p>→ Biological Always wash hands before touching or eating food; Vigilance of party leaders and effective information passed to groups regarding the incidence of ticks.</p>	<p>or a contractor as soon as possible</p> <p>→ Barbed Wire Fences When finances permit, replace top strainer of fence with plain wire rather than the barbed wire present now.</p>
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